



**UNIVERSITY OF
GEORGIA**
Office of Sustainability

February 5, 2025

TO: Graduate Students
RE: Graduate Assistantship, UGA Office of Sustainability
FROM: Tyra Byers/Kevin Kirsche

The UGA Office of Sustainability is soliciting applications for one Graduate Assistantship for the academic year 2025-2026.

The graduate assistant will work with the UGA Office of Sustainability to oversee the OoS Internship Program which includes approximately 30 interdisciplinary students each semester working on a wide range of projects, both on and off campus. Additionally, the assistant will mentor students, communicate with project partners and alumni, plan events/all-intern meetings, contribute to OoS communications, and provide general program assistance. This is an in person, in the office position.

Applications from students in any UGA graduate program will be considered. Non-first year graduate students are preferred. Other factors taken into consideration will be the ability to interact with and mentor undergraduates, program management experience, a frank and friendly personality, ability to manage multiple tasks with strong organizational skills, evidence of responsibility and reliability in non-academic work situations, and general fluency with technology. Preference will be given to those who demonstrate a deep commitment to sustainability.

This will be a 40% time assistantship (16 hours per week) to begin fall semester 2025 and continue through spring semester 2026. Exact start date can be negotiated, but we would like this student to begin work on or around August 4, 2025 and end on May 15, 2026. The student must be able to work fall and spring semester.

If you are interested in applying for this assistantship, please submit a letter of application (no more than two pages) along with a current resume or CV to the Office of Sustainability via email to Tyra Byers, tyrab@uga.edu, and Kevin Kirsche, kkirsche@uga.edu. In your letter, you should describe your areas of academic interest and include information about any experience that demonstrates your ability and/or history working with students. Please also describe your interests in and skills related to sustainability and/or program management. Review of applications will be on-going through April 1, 2025, or until the position is filled, with a goal of making a hiring decision by April 25, 2025.

If you have questions about the Office of Sustainability (www.sustainability.uga.edu), the internship program (<http://www.sustainability.uga.edu/student-programs/internships/>), or would like to speak about the application process, please contact us at tyrab@uga.edu and/or kkirsche@uga.edu.