



## **UGA FMD FILM PLASTIC COLLECTION PROGRAM**

UGA Facilities Management Division provides recycling removal service for #2 and #4 film plastic for participating UGA Athens departments that opt into this program (Participants). Participants are responsible for material collection, preventing contamination, and requesting removal.

### **Materials Accepted**

Clean and dry film plastic including bags, zipper bags, bubble wrap, air bags, pallet wrap, and Tyvek. Hard plastic zipper sliders, tape, labels, adhesive, and any contents must be removed.

### **Prevent Contamination**

Participants are responsible for keeping these items out of the collection:

- Food packaging with any trace of food residue
- Tape, paper, adhesive labels
- Mixed materials materials

Film plastic is highly recyclable but only when it is free of contaminants. Contamination may result in disruptions to this service. **When in doubt, throw it out.**

### **Collect in Clear Bags**

Participants must collect and consolidate film plastic in a clear plastic bag, with the top securely tied when ready for removal. Bags are required to keep small items contained in transport.

Clear plastic bags are a standard item used in common area recycling bins and may be obtained from FMD Building Services staff.

### **Removal Procedure**

1. Participants should notify their FMD Buildings Services Supervisor when they are ready for collected materials to be removed.
2. The Building Services Supervisor enters a Pick Ticket for item **060008** for "Film Plastic Recycling."
3. Participants are responsible for staging bags in the building's loading area in a way that they remain dry, do not blow away, and are not a tripping hazard.
4. FMD Warehouse delivery staff will remove bagged film plastic from the building's loading area on their next regular delivery day.

### **Non-RI Facilities**

UGA facilities that are not Resident Instruction and are not served by the FMD Warehouse may coordinate with their own facilities staff to collect, bag, and store film plastic. Participants in non-RI facilities on UGA Athens campuses should work with FMD Support Services to establish a procedure that meets that facility's specific needs, and can submit an FMD Work Request ([workrequest.fmd.uga.edu](http://workrequest.fmd.uga.edu)) to arrange removal of consolidated film plastic.